

Transfer of Visa from Old to New Passport

Application for transfer of valid Multiple-entry Temporary Visitor visa to new passport can be made at the Consular section of the Embassy. Processing time is 5 working days and the service is free-of-charge. However, the visa-holder is also advised to enter Japan with both the old and new passports.

Eligibility for Applicant

Applicants who renewed the passport and holding a valid multiple-entry temporary visitor visa in the old passport

Required Documents for the visa application

Important Notes:

- Arrange your documents in the order according to the checklist
- All documents should be printed or photocopied on A4-sized paper
- Separate all the application documents into individual sets
- Submit photocopies of documents as specified in our requirements, submitted documents would NOT be returned
- NO staples/pins/paper clips used on documents
- A Letter of Authorisation is necessary when the application is made on behalf by Travel Agent/Company Staff (other than direct family member)

<CHECK LIST>

| | |
|--------------------------|---|
| <input type="checkbox"/> | Old passport with a valid visa (Original) |
| <input type="checkbox"/> | A valid new passport (Original) |
| <input type="checkbox"/> | Visa Transfer application form (Original) |
| | •Form must be completed (fill in 'N/A' where appropriate), dated and signed by applicant |
| <input type="checkbox"/> | Photo (Original) |
| | •Color photo,taken within 6 months •4.5cmx4.5cm or 3.5cmx4.5cm and affixed to application form (by glue only) •Full faced, front-facing with head straight, unedited, sharp with white/light background (no shadow or object shown in background) •Print out using normal A4 paper is not acceptable |
| | When application is made on behalf of applicant (travel agent, company representative etc.) |
| <input type="checkbox"/> | Letter of authorisation (Original) |